

The regular Commission meeting of the SJWD Water District was held at 307 Spartanburg Highway, Wellford, South Carolina with the following present:

Commissioners: *Buddy Carlton, Barry Frost, Brian Leonard, Frank Nutt, and Wanda Fowler.*

Staff: *Billy Cothran, Larry Christopher, Kim Fortner, Josh Fulmer, Corey Bennett, Julie Gillespie, Tommy Staton, Cam Miller, and Jeff Diaz.*

Guests: *Eddie Tallon* from The Tallon Group

The agenda for the meeting was emailed to WSPA TV and the *Spartanburg Herald-Journal* and posted in the lobby and on SJWD's website.

Buddy Carlton called the meeting to order at 10:31 a.m.

RECEIVE PUBLIC COMMENT

Buddy Carlton opened the floor for public comment. There was none.

APPROVAL OF NOVEMBER 22, 2023 REGULAR MEETING MINUTES

Barry Frost made a motion, which was seconded by Brian Leonard to approve the minutes from the November 22, 2023 regular meeting minutes. The motion was approved.

UPDATE/STATUS: MONTHLY FINANCIAL AND OPEN CAPITAL PROJECTS REPORT

Staff provided the monthly financials and capital projects report to the commission for December 2023.

DISCUSS/APPROVE: OLD BETHEL ROAD LINE EXTENSION CONTRIBUTION

Staff presented information related to a proposed line extension along Old Bethel Road that will close a loop and serve the proposed Tyger Pines subdivision (225 lots). Staff recommended that SJWD contribute \$75,000 to the cost of the line extension per SJWD's Line Extension Policy.

Barry Frost made a motion, which was seconded by Brian Leonard to approve the contribution for the line extension. The motion was approved.

Barry Frost made a motion, which was seconded by Frank Nutt, to move agenda item #8(Miscellaneous Administrative Matters) before item #6(Executive Session to Discuss CEO Review) and adjust the remainder of the agenda accordingly. The motion was approved.

MISCELLANEOUS ADMINISTRATIVE MATTERS

- Billy updated the Commissioners on the renaming of the entrance road to the new office. The process has begun to change the road name from White Star Point to Watershed Way. The name change is anticipated to occur after April 1, 2024.
- Larry Christopher distributed 2024 calendar of events to Commissioners.

EXECUTIVE SESSION TO DISCUSS CEO PERFORMANCE REVIEW

At 11:36 a.m., Brian Leonard made a motion, which was seconded by Wanda Fowler, to enter Executive Session to conduct the performance review of the Chief Executive Officer and consider any compensation changes. The motion was approved.

At 12:50 p.m., Brian Leonard made a motion, which was seconded by Wanda Fowler, to exit the Executive Session. The motion was approved.

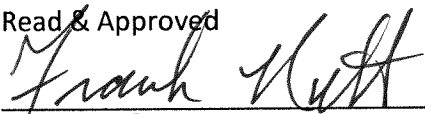


ANY ACTION, IF NECESSARY, FROM EXECUTIVE SESSION

Barry Frost made a motion, which was seconded by Wanda Fowler, to approve the compensation arrangement as discussed in Executive Session. Wanda Fowler will draft a memo outlining the terms of the arrangement to be placed in the CEO’s personnel file. The motion was approved.

At 12:55 p.m., Frank Nutt made a motion, which was seconded by Barry Frost, to adjourn the meeting. The motion was approved.

The next regular meeting is Tuesday, February 20, 2024, at 10:30 a.m.

Read & Approved

Wanda Fowler
Secretary