

The regular Commission meeting of the SJWD Water District was held at 198 White Star Point, Spartanburg, South Carolina with the following present:

Commissioners: *Barry Frost, Brian Leonard, Frank Nutt, Wanda Fowler, and Buddy Carlton.*

Staff: *Billy Cothran, Larry Christopher, Kim Fortner, Josh Fulmer, Bradley Norman, Corey Bennett, Julie Gillespie, Jeff Diaz, Jake Lancaster, and Cam Miller.*

Guests: *Eddie Tallon from The Tallon Group, Brad Love from Haynsworth Sinkler Boyd, P.A., Julian Hankinson from the Tyger River Foundation, and Leith McLeod and Leigh Macdonald with PAL Spartanburg.*

The agenda for the meeting was emailed to WSPA TV and the *Spartanburg Herald-Journal* and posted in the lobby and on SJWD's website.

Buddy Carlton called the meeting to order at 10:34 a.m.

EXECUTIVE SESSION

At 10:35 a.m., Barry Frost made a motion, which was seconded by Brian Leonard, to enter Executive Session to discuss a property transaction along Silver Lake Road and a potential lease agreement for the Friendship Tank site. The motion was approved.

At 11:28 a.m., Barry Frost made a motion, which was seconded by Frank Nutt, to exit the Executive Session. The motion was approved.

ACTION FROM EXECUTIVE SESSION

Barry Frost made a motion, which was seconded by Wanda Fowler, to direct Billy Cothran to further negotiate property transaction with owner of the Silver Lake property as discussed in Executive Session. The motion was approved.

No action was taken regarding a potential lease agreement for the Friendship Tank site.

RECEIVE PUBLIC COMMENT

Buddy Carlton opened the floor for public comment. There was none.

APPROVAL OF AUGUST 20, 2024 REGULAR MEETING MINUTES

Wanda Fowler made a motion, which was seconded by Brian Leonard, to approve the minutes from the August 20, 2024 regular meeting as written. The motion was approved.

UPDATE/STATUS: MONTHLY FINANCIAL AND OPEN CAPITAL PROJECTS REPORT

Staff provided the monthly financials and capital projects report to the Commission for August 2024.

CONSIDER FOR APPROVAL – USE OF SJWD PROPERTY ALONG PROPOSED STARTEX TRAIL

Billy Cothran presented the trail route requested by PAL Spartanburg along SJWD right-of-way. Commission was agreeable to the primary route but not the optional scenic route. Commission gave Billy Cothran authority to negotiate an agreement with PAL to be presented to the Commission for approval at a later date.

CONSIDER FOR APPROVAL – PROPOSED MODIFICATIONS TO SJWD PERSONNEL MANUAL

1. Barry Frost made a motion, which was seconded by Frank Nutt, to approve the Personnel Manual modification allowing all staff to take Sick Leave in hourly increments. The motion was approved.
2. Brian Leonard made a motion, which was seconded by Barry Frost, to approve the Personnel Manual modification allowing water treatment plant operators the option to cash in up to a total of 144 PTO hours(i.e. 104 PTO hours in addition to the existing 40 PTO hours cash-in benefit). The motion was approved.
3. Barry Frost made a motion, which was seconded by Brian Leonard, to approve the proposed holidays as written. This change would add Veterans Day to the previously approved holidays. The motion was approved.

CONSIDER FOR APPROVAL – BUDGET AMENDMENTS

A. Administrative Building Backup Generator and Appurtenances

Brian Leonard made a motion, which was seconded by Frank Nutt, to increase 2024 Capital Improvements Plan by \$300,000 for the purchase of a 3,000kW backup onsite generator to adequately power the administrative building during loss of power. The motion was approved.

B. Commissioner Compensation

At 12:15 p.m., Barry Frost made a motion, which was seconded by Brian Leonard, to enter Executive Session to discuss Commissioner compensation. The motion was approved.

At 12:19 p.m., Barry Frost made a motion, which was seconded by Brian Leonard, to exit the Executive Session. The motion was approved.

Barry Frost made a motion, which was seconded by Brian Leonard, to amend Article VII, Section 1 of the SJWD Board of Commissioners By-Laws to call for the annual review of Commissioner

compensation to occur during budget preparation so any adjustments can be included accordingly.

DISCUSSION – WATER RATES AND FINANCIAL MODEL

Billy Cothran gave a recap of regarding recommended adjustments to the current water rate and requested that the Commission vote on these recommendations at their regularly scheduled October meeting.

MISCELLANEOUS ADMINISTRATIVE MATTERS

Upcoming Events:

- November 18-20, 2024 – SC Rural Water Conference, Myrtle Beach, SC
- December 3, 2024 – SJWD Christmas Party

At 12:16 p.m., Barry Frost made a motion, which was seconded by Brian Leonard, to adjourn the meeting. The motion was approved.

The next regular meeting is Tuesday, October 15, 2024, at 10:30 a.m.

Read & Approved









Wanda Fowler
Secretary


