The regular Commission meeting of the SJWD Water District was held at 198 White Star Point, Spartanburg, South Carolina with the following present:

**Commissioners**: Barry Frost, Brian Leonard, Frank Nutt, Wanda Fowler, and Buddy Carlton.

**Staff**: Billy Cothran, Kim Fortner, Josh Fulmer, Bradley Norman, Corey Bennett, Julie Gillespie, Dusty Peace, and Cam Miller.

**Guests:** Eddie Tallon from The Tallon Group

Bob Burnett, Bill English, and Marsha Madore - Lyman Lake residents

Seth Knight from Destination Dock

The agenda for the meeting was emailed to WSPA TV and the *Spartanburg Herald-Journal* and posted in the lobby and on SJWD's website.

Buddy Carlton called the meeting to order at 10:30 a.m.

### **RECEIVE PUBLIC COMMENT**

Buddy Carlton opened the floor for public comment. There was none.

## APPROVAL OF SEPTEMBER 17, 2024 REGULAR MEETING MINUTES

Brian Leonard made a motion, which was seconded by Barry Frost, to approve the minutes from the September 17, 2024 regular meeting as written. The motion was approved.

# **UPDATE/STATUS: MONTHLY FINANCIAL AND OPEN CAPITAL PROJECTS REPORT**

Staff provided the monthly financials and capital projects report to the Commission for September 2024.

#### PERMANENT STRUCTURE POLICY DISCUSSION

Staff provided an update of the permanent structure policy. Considering the number of requests for repair, due to damages related to Hurricane Helene, staff suggested the Commission hold a policy workshop in November to give full consideration to any potential or proposed changes to the policy.

#### **COMPREHENSIVE MASTER PLAN**

Brian Leonard made a motion, which was seconded by Barry Frost, to include the Comprehensive Master Plan in the 2025 Capital Improvements Plan.

## **MISCELLANEOUS ADMINISTRATIVE MATTERS**

**Upcoming Events:** 

- November 18-20, 2024 SC Rural Water Conference, Myrtle Beach, SC
- November 26, 2024 Permanent Structure Workshop
- December 3, 2024 SJWD Christmas Party

At 12:24 p.m., Barry Frost made a motion, which was seconded by Frank Nutt, to adjourn the meeting. The motion was approved.

The next regular meeting is Tuesday, December 17, 2024, at 10:30 a.m.

Read & Approved

Wanda Fowler

Secretary